

Arkansas Grazing Lands Coalition Grant Application

PLEASE PRINT OR TYPE

1) County _____

Organization _____

Address _____ City _____

Zip _____ Email _____

Contact Person _____ Day Phone (____) _____

Alternate Contact Person _____ Day Phone (____) _____

2) Funding requested.

Activity Description - Estimated cost per Activity

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Amount Requested	\$ _____

3) Project Timeline _____

AGLC Grant Application Process

The Arkansas Grazing Lands Coalition (AGLC) has grant funds available to assist University of Arkansas Extension, Conservation Districts or grazing lands related organizations conducting projects (demonstrations, field days, workshops, etc.) that educate Arkansans on improved grazing lands management. AGLC currently accepts applications year round. Only original application forms will be accepted. Forms that have been altered or reformatted will not be accepted. Use additional pages if necessary. The application must be complete to be considered. Print or type the responses so that they can be easily read.

Each application will be considered on its own merit and will compete with other applications statewide. Because of the limited amount of funds available, some projects may not be funded for the full amount requested. If this occurs, the participant will be notified and given the opportunity to accept or reject the grant funds. If the participant accepts the grant funds, they must agree to pay any excess costs over the amount funded. Funds will be distributed, on a reimbursement basis, after the event is completed and the final report has been submitted. Any publications (flyer, ad, article, agenda, etc.) associated with the project should mention partial funding by AGLC.

Final report should include ads/flyers promoting event, event agenda, actual number of participants, actual in-kind support (facility use, donated items, work hours of those not funded by grant, etc.), receipts, budget categories with actual expenses (labor charges must be detailed: 1, name of laborer, 2, dates worked, 3, tasks performed and 4, time worked), and a brief narrative of the event. Final report is due within 30 days of project completion.

Send the original application/final report to: **Stan Garner, 10827 Katydid Lane, Danville, AR 72833 or sgarner@arkwest.com**

Participants will be notified of funding approval/denial within one month of receipt of application by AGLC. Grant approval is subject to the availability of funding. In the event that all activities and requirements are not met by recipient of grant, AGLC has the right to withhold any and all funds.

Grant application Instructions

1) Grant applicant information.

2) Give a detailed estimate of the project budget. Travel expenses for speaker (mileage paid at current state rate); meeting room rental; address labels, envelopes and postage; fee for farmer hosting event; Conservation District (CD) employee time, etc. On a separate piece of paper, itemize CD employee time (e.g. time spent preparing, mailing and posting flyers; writing and distributing press releases and radio spots; set up and clean up meeting room; making, installing, and removing direction signs to host farm; manning registration table at meeting,

etc.). AGLC will not reimburse for food, drink or entertainment or state or federal employee time or expenses.

3) If field day, include dates for securing presenters, advertising and the event. If demonstration, include dates for project milestones and event.

4) List previous activities funded by AGLC.

5) Give brief description of project. Include goals of event, work to be accomplished and tentative agenda.

6) What are those things that may cause project delays or difficulties?

7) Who is the target audience for this event?

8) Based on historical record or expressed interest in event, how many people are expected to attend or be reached by the project?

9) What is the plan to promote this event? Possible ways include: notify producers with EQIP contracts that include grazing related practices; producers who applied for EQIP but are not yet approved; post flyers at feed store gas stations, sale barn and other community businesses; County Cattleman's Association, Extension and FSA newsletters; announce at local meetings; ask local paper to do article prior to event; notify producers who usually attend this type of event; radio spots; request Conservation District, NRCS and Extension offices in neighboring counties to do same. AGLC's objective is to reach as many people as possible. Sufficient advertising is critical for success.

10) This is for any in-kind and financial support NOT supplied by AGLC or NRCS. Include any organization, business, agency or individual that is supporting the event, how they are supporting the event and the value of their service. Some examples may include: extension agent time, food, refreshments, meeting room use, radio spots, article in paper, host farm, etc.

11) List any special need or unusual circumstance that may influence the funding of this request.

12) Include any other project collaborators. Examples may include: County Cattleman's Association, School District Agriculture Teacher, local producer organization, etc. Collaborators are people involved in the organizing, planning and holding the event. It does not necessarily include the entities listed in #10 or the speakers at the event. It is AGLC's desire to have NRCS and Extension working together on all projects for these grants. Priority will be given to grants in which NRCS and Extension are collaborating.

13) If funding is approved, event will be listed on the calendar on the AGLC website.